

C. May

BOARD OF SELECTMEN
MEETING MINUTES

December 21, 2011

Approved on January 4, 2012

A meeting of the Orleans Board of Selectmen was held on Wednesday, December 21, 2011 in the Nauset Room of the Town Hall. Present were Chairwoman Margie Fulcher, Vice-Chairman Sims McGrath Jr., Clerk Jon R. Fuller, Selectman David M. Dunford, Selectwoman Susan B. Christie, Town Administrator John Kelly and Recording Secretary Kristen Holbrook.

Call to Order: (00:00:15)

Chairwoman Fulcher called the meeting to order at 6:30 pm and asked for a moment of silence for Russ Ford Orleans resident and longtime announcer for the Orleans Cardinals who passed away this week.

Public Comment: (00:01:11)

No public comment was offered.

Approval of Minutes: (00:01:50)

On a motion by Mr. Fuller, and seconded by Mr. McGrath, the Board voted to adopt the minutes of the November 16, 2011 meeting as written. The vote was 5-0-0.

On a motion by Mr. Fuller, and seconded by Mr. McGrath, the Board voted to adopt the minutes of the December 7, 2011 meeting as amended. The vote was 5-0-0.

Employee of the Quarter: (00:05:12)

Mrs. Fulcher announced that the Town of Orleans Employee of the Quarter is Assistant Health Agent Erika Woods.

Assistant Town Administrator: (00:07:00)

Assistant Town Administrator Myra Suchenicz presented the Board with follow-up information from the Emergency Assistance Fund. Ms. Suchenicz asked the Board to approve the changes to the guidelines to allow for the Lower Cape Outreach Council to take over the facilitation of the funds.

On a motion by Mrs. Christie, and seconded by Mr. McGrath, the Board voted to approve the recommendation of the Assistant Town Administrator for the Lower Cape Outreach Council to take over the administration of the Town of Orleans Emergency Assistance Trust Fund. The vote was 5-0-0.

After a brief discussion the Board asked that an additional discussion session be scheduled for changes to the guidelines. The Board also asked that the Town of Orleans Finance

Director be asked for his preferences in managing the payments between the town and the Lower Cape Outreach Council.

Temporary Closing – Main St Wine and Gourmet: (00:19:15)

The Board reviewed a request from the owners of Main Street Wine and Gourmet to close their business temporarily to attend the International Food Show in San Francisco.

On a motion by Mr. Fuller, and seconded by Mr. Dunford, the Board voted to approve the request of Heather M. Tarter, owner of Main Street Wine and Gourmet LLC d/b/a Main Street Wine and Gourmet, to temporarily close her business for the period of January 1, 2012 through January 11, 2012 and reopen on January 12, 2012 due to being out of state in accordance with the rules and regulations of the Liquor Licensing Authority and MGL Chapter 138. The vote was 5-0-0.

Temporary Closing Rosina's Cafe: (00:22:02)

The Board reviewed a request from Melissa Valdez, owner/manager of Rosina's Cafe to close the restaurant for a period of six weeks due to illness.

On a motion by Mr. Fuller, and seconded by Mr. McGrath, the Board voted to approve the request of Melissa Valdez, owner/manager of Le Due Comari, LLC d/b/a Rosina's Cafe, to temporarily close her business for the period of December 22, 2011 through February 2, 2012 due to health issues in accordance with the rules and regulations of the Liquor Licensing Authority and MGL Chapter 138. The Board acknowledges that the requested closing is in excess of the temporary closing policy limit of thirty days, the Board's approval is made with recognition to the extenuating circumstances of a medical nature and therefore does not set a precedent for future applicants. The vote was 5-0-0.

Vote to Release Executive Session Minutes: (00:26:22)

On a motion by Mr. Dunford, and seconded by Mr. Fuller, the Board voted to release the Executive Session minutes of July 20, 2011 and the Executive Session of February 10, 2010. The vote was 5-0-0.

Town Administrator's Report: (00:31:42)

Mr. Kelly presented the Board with information on the Buildings and Facilities Master Plan. The design firm has completed their site visits and will issue their final report in mid-January.

Mr. Kelly informed the Board that the Director of Community Development and Planning in conjunction with the Building Inspector have increased their efforts to address the issue of temporary signs and code compliance.

The Board received a letter from Liz Smith, Town of Orleans Council on Aging Director, announcing her retirement effective December 27, 2011, for medical reasons. Mrs. Fulcher stressed that much of what has been printed in the media is incorrect and that Ms. Smith's retirement does not involve any other employee in the Town of Orleans.

Liaison Reports: (00:46:01)

Mrs. Christie presented the Board with the Board of Health's draft of their Nutrient Management Regulations for Established Flow.

Mr. McGrath reported a follow-up on the discussion with the Town of Eastham regarding the sale of water. Mr. McGrath reported that the Town of Orleans should be receiving a letter from the Town of Eastham expressing their interest in continuing discussions, should the Town of Orleans so desire. Information Mr. McGrath has received from a member of the Eastham Board of Selectmen suggested that the original report done by Wright-Pierce for the Orleans Water Department be redone and clarified so that the discussions would be more fruitful.

Mr. Fuller reported on recent meetings of the Finance Committee and the Planning Board.

Mr. Dunford presented the Board with information from a meeting of the Shellfish and Waterways Advisory Committee.

Mrs. Fulcher reported on meetings of the Orleans Elementary School Playground Committee, and the Orleans Elementary School Committee.

Any other business: (01:08:52)

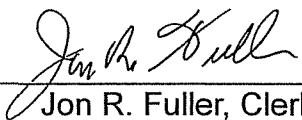
No other business was discussed.

Adjourn: (01:09:30)

On a motion by Mr. Fuller, and seconded by Mr. Dunford, the Board voted to adjourn.
The vote was 5-0-0.

Respectfully submitted,

Kristen Holbrook



Jon R. Fuller, Clerk

